

CATHOLIC SOCIAL SERVICES  
VOLUNTEER JOB DESCRIPTION

**TITLE:** Family Mentor  
**PROGRAM:** Refugee Assistance & Immigration Services  
**SUPERVISED BY:** RAIS Volunteer Coordinator  
**STATUS:** 6 Months  
**UPDATED:** 03/2021  
**Location:** Anchorage

**Job Summary:** Many refugees come through the RAIS program each year with most arrivals unfamiliar with American lifestyle. The Family Mentorship program offers our clients the opportunity to connect with an American mentor to help the client during their first six months of resettlement in Anchorage. The goal of the Family Mentor program is to establish a supportive and trustworthy relationship between the mentor and the refugee to attain self-sufficiency for the client in their new community.

**Qualifications:**

1. Complete Catholic Social Services' volunteer application and clear background check
2. Attend a RAIS volunteer orientation
3. Have experience working with different cultures
4. Have knowledge of local resources
5. Be interested in supporting newly arrived refugee individuals and families

**Education/Experience:** N/A.

**Responsibilities:**

1. Sign in and out for each volunteer shift
2. Set an introduction date with Refugee Volunteer Coordinator and meet at the client's home for meet and greet
3. Coordinate to meet with the client inside and outside the refugee's home at least once a week for a six-month time period

**Volunteer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Volunteer Coordinator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For additional information, please reach out to the RAIS Volunteer Coordinator at [nleone@cssalaska.org](mailto:nleone@cssalaska.org) or call (907) 339-0488 ext. 1