



## Respite Payment Schedule 2015-2016

Requests are processed every 2 weeks. **All respite hours provided have to be turned in monthly; any request submitted late may not be paid.** Checks will be ready the following week on Friday after 1pm. All requests submitted after 5:00 pm of the due date may be processed in the next check run.

Respite Requests Due	Payday
Friday 07/24/2015	Friday 07/31/2015
Friday 08/07/2015	Friday 08/14/2015
Friday 08/21/2015	Friday 08/28/2015
Friday 09/04/2015	Friday 09/11/2015
Friday 09/18/2015	Friday 09/25/2015
Friday 10/02/2015	Friday 10/09/2015
Friday 10/16/2015	Friday 10/23/2015
Friday 10/30/2015	Friday 11/06/2015
Friday 11/13/2015	Friday 11/20/2015
<b>*Wednesday 11/25/2015</b>	Friday 12/04/2015
Friday 12/11/2015	Friday 12/18/2015
<b>**Thursday 12/24/2015</b>	<b>**Thursday 12/31/2015</b>
Friday 01/08/2016	Friday 01/15/2016
Friday 01/22/2016	Friday 01/29/2016
Friday 02/05/2016	Friday 02/12/2016
Friday 02/19/2016	Friday 02/26/2016
Friday 03/04/2016	Friday 03/11/2016
Friday 03/18/2016	Friday 03/25/2016
Friday 04/01/2016	Friday 04/08/2016
Friday 04/15/2016	Friday 04/22/2016
Friday 04/29/2016	Friday 05/06/2016
Friday 05/13/2016	Friday 05/20/2016
Friday 05/27/2016	Friday 06/03/2016
Friday 06/10/2016	Friday 06/17/2016
Friday 06/24/2016	Friday 07/01/2016
<b>***Friday 07/08/2016</b>	Friday 07/15/2016

**\*CSS is closed for Thanksgiving on Thursday and Friday. Respite Payment Requests are due 11/26/14.**

**\*\*CSS is closed for Christmas Day on 12/25/15 and New Year's Day on 1/1/16. Respite Payment Requests are due Thursday 12/24/15 and payday will be on Thursday 12/31/15**

**\*\*\*All Respite services provided for June 2016 must be turned in by 7/08/16 in order to close out the fiscal year, requests received after 7/08/16 will not be paid.**